



Memorandum

Date: March 3, 2025
To: Western Transportation Research Consortium (WTRC)
From: Brian Hirt, WTRC Program Manager
CTC & Associates LLC on behalf of Utah DOT (WTRC lead agency) and Nebraska, Texas and Wyoming DOTs (Research Peer Exchange co-host agencies)
Re: Western Transportation Research Consortium Pooled Fund—
Meeting and Peer Exchange in Austin, TX from May 20-22, 2025

The Western Transportation Research Consortium (TPF-5(526)) will hold an in-person meeting and peer exchange from May 20-22, 2025, in Austin, Texas. The meeting will begin at 8:00 a.m. on Tuesday, May 20 and conclude at 12:00 p.m. on Thursday, May 22. Texas DOT will host this event. Monday, May 19 and Thursday, May 22/Friday, May 23 (if necessary) are travel days.

Hyatt Place Austin Downtown at 211 East 3rd Street in Austin is the meeting location and guest room hotel. CTC & Associates will pay for all flights and all guest rooms unless you need to pay for these due to your agency's rules. CTC will provide a rooming list to the hotel with all guests and let the hotel know about anyone paying for their own room.

The main themes of the peer exchange are (1) measuring research success, (2) pooled fund management and (3) regional research. The peer exchange will be co-hosted by the Nebraska, Texas and Wyoming DOTs.

Additional activities for the WTRC at this event will include selection of research ideas; determining next steps for initializing research; refining plans for consortium activities; and other business to be determined.

All WTRC members are invited to attend this important pooled fund meeting and peer exchange in person. Due to challenges with hosting online events, there will be limited virtual participation options. Previous virtual meetings illustrated the vital importance of in-person interactions and one-on-one side-discussions that can only happen in a shared physical space.

WTRC will cover all travel costs (airfare, hotel, per diem, etc.) for one representative from each member agency funding the program at \$15,000 annually. Additional representatives may attend the meeting if their agencies cover direct costs, or if their agency has funded WTRC at a higher level. For planning purposes, please let CTC know as soon as possible if your state will have more than one attendee.

Please see the draft agenda for meeting details and contact us if you have any questions. We hope to see you in Austin.